

I. COURSE DESCRIPTION:

This course builds on Professional Human Relations I. Students will learn about such concepts as team building, leadership, management styles and performance appraisal.

II. LEARNING OUTCOMES:

Upon successful completion of this course, the student will demonstrate the ability to:

1. strategize ways to use interpersonal skills for negotiation and conflict resolution.
2. understand the issues around the concept of advocacy within the health care system.
3. explore the complex role of the nurse within multidisciplinary teams.
4. investigate the leadership role within the practice of nursing.
5. examine the decision-making process and utilize critical thinking when making decisions.
6. examine the use of evaluation processes in nursing practice and in health care agencies.

III. TOPICS:

The content will be studied under the following concepts:

Conflict Resolution and Negotiation Skills
Advocacy in Nursing
Role Theory
Role of the Nurse in Health Care
Leadership and Management
Multidisciplinary Team Building
Decision-making
Evaluation Process

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

Year one Nursing textbooks and CNO booklets required.

Sullivan, E, Decker, P. (1997). Effective leadership management in nursing.
(4th ed.). Menlow Park, CA. Addison Wesley Longman.

Additional resources are available at the Sault College Learning Resource Centre

V. EVALUATION PROCESS/GRADING SYSTEM:

1. The pass mark for the course is 60%. A breakdown of tests and assignments will be given out early in the semester.
2. Students may be eligible for a rewrite for one test, exam or assignment. The highest mark that can be achieved on a rewrite is 60%. Refer to the Student Success Guide for specific policies.

The following semester grades will be assigned to students in postsecondary courses:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 - 100%	4.00
A	80 - 89%	3.75
B	70 - 79%	3.00
C	60 - 69%	2.00
R (Repeat)	59% or below	0.00
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field placement or non-graded subject areas.	
U	Unsatisfactory achievement in field placement or non-graded subject areas.	
X	A temporary grade. This is used in limited situations with extenuating circumstances giving a student additional time to complete the requirements for a course (see <i>Policies & Procedures Manual – Deferred Grades and Make-up</i>).	
NR	Grade not reported to Registrar's office. This is used to facilitate transcript preparation when, for extenuating circumstances, it has been impossible for the faculty member to report grades.	

VI. SPECIAL NOTES:

Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your instructor and/or the Special Needs office. Visit Room E1204 or call Extension 493, 717, or 491 so that support services can be arranged for you.

Retention of course outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.

Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Rights and Responsibilities*. Students who engage in “academic dishonesty” will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course, as may be decided by the professor. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

The Professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

VII. PRIOR LEARNING ASSESSMENT:

Students who wish to apply for advanced credit in the course should consult the instructor.

VIII. DIRECT CREDIT TRANSFERS:

Students who wish to apply for direct credit transfer (advanced standing) should obtain a direct credit transfer form from the Dean's secretary. Students will be required to provide a transcript and course outline related to the course in question.